



STOCK TRANSFER INSTRUCTIONS

New Federal Regulations require an initial inquiry to our Bank via an Electronic Receiving Request Form. Please contact our development office to begin that procedure. Following that approval, formal stock transfer may begin.

Our client information is as follows:

Client Name: Staten Island Academy
Client Address: 715 Todt Hill Road, Staten Island, NY 10304
Receiving BAI Account#: L98-152056

The clearing information remains as follows:

DTC Clearing #: 226
Client: Staten Island Academy
NFS Clearing#: L98-152056
Banc of America Investment Services, Inc.
PO Box 863
Lincoln, Rhode Island 02865

Please return this sheet to the Staten Island Academy Development Office with the following information:

Donor Name: _____

Donor's Financial Services Company: _____

Number of Shares: _____ Date of Transfer: _____

Company Name: _____

Approximate Value at time of Transfer: _____

Thank You!

Diane J. Hulse

Staten Island Academy

(718) 303-7815 p

(718) 979-7641 f

dhulse@statenislandacademy.org